

**BANK RECONCILIATION YEAR ENDED 31 MARCH 2016**

**LOCAL AUTHORITY NAME: ST AGNES PARISH COUNCIL**

**COUNTY: CORNWALL**

		<b>£</b>
<b>A</b>	Balance on the bank statements at 31 March 2016 (taken from bank statement (s))	319,056.62
<b>Outstanding items</b>		
<b>B</b>	<b>Less</b> unpresented cheques (to agree with attached list)	2,597.19
<b>C</b>	<b>Plus</b> uncleared payments into bank (to agree with attached list)	0.00
<b>D</b>	<b>Petty cash</b>  <b>Plus</b> any petty cash balance held at 31 March 2016	193.75
<b>E</b>	Balance in the cash book (Authority's own records) at 31 March 2016 (to agree with Box 8 on the Annual Return)	<b>316,653.18</b>

**ST AGNES PARISH COUNCIL**  
**Uncashed payments\transfers out (All banks)**  
**(Upto 31/03/2016)**

<b>Voucher</b>	<b>Date</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Total</b>	<b>Bank</b>
333	14/12/2015	103757	Grant	50.00	Barclays Community A
334	14/12/2015	103758	Grant	50.00	Barclays Community A
386	18/01/2016	103796	Pension contributions	622.06	Barclays Community A
433	21/03/2016	103827	Interment Fees - Harris	65.00	Barclays Community A
434	21/03/2016	103828	Cleaning services	348.00	Barclays Community A
435	21/03/2016	103828	Cleaning services	348.00	Barclays Community A
436	21/03/2016	103834	Copy charges	185.69	Barclays Community A
441	21/03/2016	103833	Pension contributions	646.44	Barclays Community A
444	21/03/2016	103837	Advertisement	72.00	Barclays Community A
445	21/03/2016	103838	Grass cutting	210.00	Barclays Community A
			<b>Total-----</b>	<b>2,597.19</b>	

ST AGNES PARISH COUNCIL  
 BANK RECONCILIATION  
 AS AT THE 31ST MARCH 2016

£

	Barclays Community Acc 794783	Barclays Tracker 10582913	Co-Op Fixed Rate Deposit	Co-Op Business Inst. Access	Petty Cash	TOTAL BANK & CASH
Balance cash book as at 1 April 2015	50,722.03	200,100.12	28,116.75	0.00	76.94	279,015.84
Add Receipts	170,665.41	101.71	420.61		579.66	171,767.39
Deduct Payments	133,667.20				462.85	134,130.05
Transfers			(28,537.36)	28,537.36		0.00
Balance per cash book at 31 March 2016	87,720.24	200,201.83	0.00		193.75	316,653.18
Balance per bank statements and cash as at 31 March 2016	90,317.43	200,201.83	0.00	28,537.36	193.75	319,250.37
Outstanding items: Less unrepresented cheques	(2,597.19)					(2,597.19)
Plus uncleared payments into bank	0.00					0.00
Balance per cash book at 31 March 2016	87,720.24	200,201.83	0.00	28,537.36	193.75	316,653.18

**ST AGNES PARISH COUNCIL**

**YEAR ENDED 31 MARCH 2016**

**EXPLANATION OF SIGNIFICANT VARIATIONS**

**BOX NO: 3**

	£
Figure in 2015 column	77,984
Figure in 2016 column	62,677
Variance	<b>(15,307)</b>
Reason:	£
1. Higher level of Community Tax Support grant received in 2015	(2,796)
2. Higher Burial related income in 2015	(2,830)
3. Insurance claim received in 2015 (2016 Nil)	(1,132)
4. Footpath maintenance nil in 2016 (2015 - £2,846)	(2,846)
5. Neighbourhood Plan grant received in 2015	(2,991)
6. Re-imburement of Planning Fees in 2015	(2,503)
Unexplained	(209)
Confirm unexplained amount is less than 15% of 2015 figure	Yes

**ST AGNES PARISH COUNCIL**  
**EARMARKED RESERVES**

Amount held at 31.03.16	Purpose of Reserve
£	
51,291	Burial Land
26,378	Election Expenses
7,500	Grants
1,000	Museum Trust
14,112	Maintenance & Repairs
10,536	Allotments
21,780	Car Parks
30,000	Transition of Services
2,778	Porthtowan Play Equipment
14,358	Neighbourhood Plan
312	Rose Garden Project
7,000	Museum Driveway & Gates
1,000	Emergency Planning
1,500	Equipment Replacement
<b>189,545</b>	<b>TOTAL</b>