



St. Agnes Parish Council

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March 2016

18/16

Minutes of St. Agnes Parish Council meeting, held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 7th March 2016. Minuted by C. Callaway

PRESENT:

Mrs Clark (Chair)

S. Herman – Clerk to the Council.

Mrs Barrow (Vice – Chair)

Mrs Davies, Mrs Rodda, Mr Aston, Mr Bunt, Mr Child, Mr Johns, Mrs Andrew, Mr Drew, Mr Lovering, Mr Slater.

ABSENT: Mr Kent, Mr Forbes, Mrs Doble, Mr Brench.

85/16 DECLARATIONS OF INTEREST.

Cllr Child – planning application PA16/00073.

86/16 REQUESTS FOR DISPENSATION.

None received for items on this agenda.

87/16 PUBLIC PARTICIPATION.

Standing Orders were suspended for this section of the meeting. Cllrs Slater/Bunt.

As there were no members of the public wishing to speak at this point of the meeting, Standing Orders were reinstated. Cllrs Barrow/Davies.

88/16 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 15th FEBRUARY 2016.

Cllr Lovering noted that 2 members of the public who spoke at this meeting on 15th February did not have their comments minuted and requested these additions...

82/16 NDP Update – Mr Mike Lunn, NDP Treasurer, had clarified NDP budget and expenditure to members, at Cllr Barrow's discretion.

75/16 Planning – Agent, Mr Paul Bateman, had explained an issue regarding Mr Wetherill's planning application (Certificate of Lawfulness for existing use).

Subject to these two additions, the minutes were approved and signed as a correct record.

Cllrs Barrow/Aston.

The Clerk noted that minutes did not have to be verbatim and only resolutions need be recorded.

89/16 MATTERS ARISING FROM THESE MINUTES NOT COVERED BY ITEMS ON THIS AGENDA.

None raised.

90/16 CORNWALL COUNCILLORS REPORTS.

Cornwall Councillor Peter Mitchell advised members that he, and Cllr Duffin, would be at the St Agnes Hotel tomorrow (8th March), between 12 and 2 p.m, for a 'drop-in' meeting. All welcome.

Cllr Mitchell had met with Cllr Highways officer, Viv Bidgood, regarding issues in Mithian, which Cllr Andrew had also been involved with. Firstly, Cllr Mitchell had requested a traffic speed measuring device where the limit was 60 m.p.h. Secondly, he had agreed with Cornwall Council officers to instigate the more frequent clearing of the drains in Mithian, which were often blocked due to the run off from fields.

Cllr Mitchell reported on the useful meeting he had attended (along with Planning Officer, Glenn Lowe, in an advisory capacity) regarding the possible installation of an ATM in Churchtown. Varying size cash machines and different locations were discussed.

Cllr Mitchell had also attended the recent St Agnes School 'Travel Plan' meeting where ideas to assist the potential traffic congestion problem associated with the school expansion were suggested, such as speed humps, Sustrans Travel Officer involvement, a possible travel representative from the school itself and covered waiting areas.

91/16 PARISH COUNCILLORS REPORTS.

Signed by the Chair of the Council on the 21st March 2016.

With regard to the St Agnes School Travel Plan meeting which he had attended, Cllr Slater had circulated the 'Benefits of Sustrans School Work' information to members.

Cllr Johns enquired as to the progress on the repair to the Trelawney Car Park damaged wall. The Clerk informed members that the work had been delayed due to an injury sustained by this Council's workman. However, it was now due to be completed as soon as possible.

Cllr Johns requested a response to his request for 150 no waiting traffic cones. The Clerk informed Cllr Johns that she had contacted the Community Area Manager, Guy Thomas, who was not aware of this allocation. Cllr Mitchell agreed to follow up this matter for Cllr Johns via an email from the Clerk.

Cllr Johns also noted recent problems with his home computer and was concerned with Cllr Forbes's response that he did not intend to provide him with additional means of communication for Working Party matters. Cllr Clark assured Cllr Johns that information would be distributed to him (and, indeed, any other Parish Councillors with the same issues), and that Cllr Forbes had hand delivered Working Party documentation to him and, had further, made efforts to contact Cllr Johns by telephone.

Cllr Child informed the Council that the Local Improvements Committee had now taken over the Wheal Kitty site and had substantially improved the area.

Cllr Child expressed concern at the length of recent Council meetings, which often exceeded 2 hours and an extension had to be sought. Cllr Barrow noted, however, that the last meeting ended within the 2 hour allotted time. The Chair suggested keeping the agenda contained and discussions concise to help alleviate this problem.

Cllr Bunt had attended the ATM meeting in Churchtown.

Cllr Clark had also attended the ATM meeting as well as the St Agnes School Travel Plan meeting.

Cllr Barrow was being kept informed by Simon Deverill (Cwll Council Consents and Enforcement Officer) regarding Mr Johns's concerns about the wall in Porthtowan which was falling into the stream. It was noted that a site meeting was being arranged.

92/16 APOLOGIES FOR ABSENCE TO BE APPROVED BY THE COUNCIL.

Apologies for absence were received and approved from Cllrs Kent, Doble, Forbes and Brench and Cwll Cllr Joyce Duffin.

93/16 ACCOUNTS.

Accounts approved. Cllrs Slater/Barrow.

| | | | |
|---------------------------|--|--------|-------------------|
| Mr B Henthorn | Payment for 3 invoices submitted for maintenance to Chegwyn Gdns - FROM CHEG. GDNS HOLDING FUND | 103815 | £70.37 |
| Duchy Cemetery's Ltd | Interment @ St Agnes Cemetery (Re - open) | 103816 | £390.00 |
| Print out printing | x250 colour leaflets for NDP | 103817 | £45.00 |
| | | | NDP BUDGET |
| Cormac Solutions | Cleaning charges for Churchtown PCs - Dec 2015 & Jan 2016 @ £348.00 | 103818 | £696.00 |
| St Agnes Methodist Church | Hire of Church room for public meeting on 17th Feb | 103819 | £30.00 |
| C Kalber | Cemetery maintenance for February 2016 | 103820 | £1,025.00 |
| B White | Accounting tasks for February 2016 | 103821 | £250.00 |
| Rowett Insurance Cory | Annual renewal of Council insurance with Aviva | 103822 | £4,945.95 |
| Environmental | Emptying of dog bins - February 2016 | 103823 | £66.72 |
| EDF Energy | Unmetered supply to Churchtown P.Cs St Agnes from Oct - Dec 2015 | 103824 | £80.68 |
| Duchy Cemetery's Ltd | New double grave at St Agnes Cemetery | 103825 | £390.00 |
| S. Herman | Reimbursement for payment to Webs.com for 2 year | 103826 | £130.55 |

Signed by the Chair of the Council on the 21st March 2016.

subscription for Parish website

RECEIPTS

| | | | |
|--------------------|--------------------------------------|-----------|-----------|
| HMRC | Duty/VAT repayment | £2,303.41 | GENERAL |
| Rental income | Flat 17B - March 2016 rental payment | £600.00 | GENERAL |
| M Carveth | Burial | £600.00 | BURIALS |
| Co-op Funerals | Interment of ashes | £100.00 | BURIALS |
| F Wearne & Sons | Memorial plaque | £25.00 | BURIALS |
| Drew Memorials | Headstone | £75.00 | BURIALS |
| Car park donations | St Agnes x 4 honesty boxes | £273.59 | CAR PARKS |

94/16 PLANNING on appendix.

95/16 ST AGNES SCHOOL TRAVEL PLAN .

CHAIRMAN

Consideration of information received regarding the Travel Plan and observations to be forwarded Cornwall Council.

The Chair noted her attendance at the recent St Agnes School Travel Plan meeting, along with Cllrs Lovering, Slater and Cwll Cllr Mitchell, as well as Highways and Education Officers from Cornwall Council. The Chair informed the Council of some of the solutions offered by Cornwall Council following concerns regarding congested traffic/parking, as a result of the proposed school expansion, such as a Park and Stride from Trelawney Car Park, managed by the school, i.e. a 'walking bus'. Cllr Slater noted that Cornwall Council were suggesting making the car park pay and display, but offering 1 hour of free parking. Cllrs Slater also advised members of another Cwll Council suggestion; to create a pathway through Beaconsfield Playing Field. Following a lengthy debate and concerns over the clarity and future implementation of the Travel Plan once planning permission had been granted, it was decided to adjourn debate and discuss the matter at length at a reconvened meeting on Monday 14th March at 6.30 p.m. Cllr Slater agreed to record the conclusions reached at this meeting.

96/16 GALLIFORD TRY DEVELOPMENT, BLACKWATER.

Request by company for 3 street names to be put forward for consideration.

The Clerk advised members of the suggestions for street names, which were:

Wheal Concord, Prince Coburg, Wheal Briton and also Cricketers Field. Clerk to submit these to the company.

97/16 NDP UPDATE.

CLLR BARROW

Consideration and approval of final draft of NDP Housing Needs Survey.

Notification of proposed NDP expenditure for Housing Needs Survey and Local Landscape Character assessment.

Standing Orders were suspended to permit Mr Bob Crossland, Chair of the NDP Housing Focus Group, to address the Council. Cllrs Slater/Lovering.

Mr Crossland explained that the group had been working on the Housing Needs Survey and had examined it closely, following suggested amendments from members. He noted that some ambiguities had been removed but that the questionnaire could not deviate too far from the Cornwall Council template, in order to benefit from the reasonable cost quoted. Mr Crossland urged the Council to encourage Parishioners to complete the survey to help receive a maximum response.

Standing Orders were reinstated for the remainder of the meeting. Cllrs Davies/Slater.

Final draft of the NDP's Housing Needs Survey and associated expenditure of approx. £1200 was approved. Cllrs Slater/Drew. 10 in favour, 1 against and 1 abstention.

Cllr Barrow also noted that quotations in relation to the Local Landscape Character assessment were being worked upon by NDP Treasurer, Mike Lunn.

98/16 EMERGENCY PLANNING.

CLLR CHILD

Report of working party meeting held 24 February 2016.

Signed by the Chair of the Council on the 21st March 2016.



Cllr Child informed members that aid and comfort centres had been identified at the meeting and no cost to the Parish Council was involved. The Emergency Plan would be circulated to members shortly for consideration. Following feedback, the Working Party would decide when their next meeting was necessary. The Chairman noted again that funding from central government was available should the identified aid and comfort centres require additional resources.

21/16

99/16 LIBRARY/TOILET SERVICES.

CLLRS BUNT/FORBES

Item ongoing – awaiting spreadsheet from Cornwall Council.

100/16 EXEMPT BUSINESS.

CLLR CHILD

Report from Working Party meeting held 2nd March 2016 7.00 p. m.

Cllr Child reported that draft amendments to Standing Orders had been made and would be forwarded to members as soon as possible. Item for a future agenda.

101/16 GOONOWN LANE – ACCESS.

CLLR SLATER

Response from Mr Viv Bidgood had been circulated. Cllr Slater to progress this matter.

102/16 WEST KITTY – PARKING.

CLLR LOVERING

Response from Mr V Bidgood.

The Clerk read Mr Bidgood's email aloud, which stated that, following their reviews being undertaken in Spring 2016, this issue may be added to their further review schedule in the following year. Members were unsatisfied with this response, noting how potentially dangerous this area could be and Cllr Lovering suggested including a solution in the St Agnes School Travel Plan resolutions.

103/16 PUBLIC MEETING.

CLLRS LOVERING/SLATER

Report on the public meeting held on 17th February

Minutes of meeting circulated to members for information.

Consideration of way forward, for example, individual Cllr ward surgeries/public discussion evenings.

Members reported on a very positive public meeting and suggested holding a similar public meeting every quarter at different venues in the Parish; possibly the next one to be held in Blackwater and organised by Cllr Doble. Place on next Council meeting agenda.

104/16 DRIVE WAY ENTRANCE TO THE MUSEUM.

ADMIN/CLLR LOVERING.

Request by Mr. Radcliffe that further consideration is given to improving the surface access to the Museum.

Cllr Lovering informed members that he had been in contact with local Contractor, Graham Carlyon, who outlined the drainage problems and the band of clay which runs through the driveway. Mr Carlyon suggested creating a 5ft wide path from the road to one of the museum doors, with French drains running alongside it. It was resolved that Cllr Lovering would ask Mr Carlyon to provide an estimate for these works, and if the Council was satisfied, then consult with the museum to agree further action.

Cllrs Clark/Lovering.

The meeting was extended to 9.40 p.m due to further business still to be considered. Cllrs Child/Slater.

105/16 LOCAL MAINTENANCE PARTNERSHIP.

ADMIN

Request by Cornwall Council that this Council considers continuing the cutting of Public Rights Of Way within the Parish as part of the LMP. A contribution of £2251 will be received for PROW and £357.59 for the South West Coastal Path. Agreed to undertake cutting. Cllrs Slater/Andrew

106/16 LANDS END TRIAL.

INFORMATION

Notification that the Land's End Trial will be taking place on 26th March 2016.

Read and noted.



107/16 STAFF TRAINING – BURIAL.**CLLR LOVERING**

Cllr Lovering reported that the Staffing Committee recommended that Administrative Asst, Mrs Callaway, should attend the Burials training course in Saltash and it would not be necessary for all 3 members of the office to attend, which would have resulted in the office closure for the day.

Approved. Cllrs Lovering/Drew.

108/16 BOLSTER ITEMS.

Promote Parish Council and new NDP websites.

Importance of completing Housing Needs Survey.

Parish Council working with Cornwall Council re School Travel Plan.

Meeting closed at 9.39 p.m.

Adjourned item to be discussed at reconvened meeting on 14th March 2016.

Minutes of St. Agnes Parish Council adjourned meeting, held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 14th March 2016. Minuted by J Slater

PRESENT:

Mr Forbes Mrs Davies Mrs Rodda Mrs Barrow (Vice – Chair)
Mr Aston Mr Bunt Mr Child Mr Johns,
Mr Drew, Mr Lovering, Mr Slater. Mr Brench, Mrs Doble

ABSENT: Mr Kent, Mrs Andrew, Mrs Clark

Attended by:- Cornwall Cllrs Mitchell (local) and Wallace (Education)

95/16 Continued, ST AGNES SCHOOL TRAVEL PLAN and planning application PA15/11685. extension to St. Agnes Academy.

Standing Orders Suspended. Cllrs Forbes/Doble.

Public speakers 1 against the Application, 4 for.

Protracted debate involving C Cllr. Wallace and the public.

Standing orders reinstated. Cllrs Forbes/Doble

Resolved - The Parish Council could not approve this planning application at the current time because the Parish Council have not had sufficient time for public consultation. The Council requests a year's delay to give the opportunity to work up alternatives.

Infrastructure is already over stretched.

The Traffic Plan had not addressed the overwhelming concerns of the local residents and no guarantees had been given that the proposed solutions would be implemented. " Lovering/Childs.

Recorded Vote taken.

FOR:- Brench; Lovering; Doble; Drew; Johns; Child; Aston; Rodda.

AGAINST:- Slater; Bunt; Davies; Forbes; Barrow.

Hence the motion is adopted.

Meeting closed at 8:32 P.M

Signed by the Chair of the Council on the 21st March 2016.

