



St. Agnes Parish Council

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April 2016

27/16

Minutes of the St. Agnes Parish Council meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 4th April 2016. Minuted by C. Callaway

PRESENT:

Mrs Clark (Chair)

S. Herman – Clerk to the Council

Mrs Barrow (Vice – Chair)

Mrs Davies, Mr Forbes, Mrs Rodda, Mr Aston, Mr Bunt, Mrs Andrew, Mr Johns, Mr Brench, Mrs Doble, Mr Slater, Mr Lovering, Mr Drew, Mr Child.

ABSENT: Mr Kent

136/16 DECLARATIONS OF INTEREST.

None received.

137/16 REQUESTS FOR DISPENSATION.

Cllr Johns requested a non-voting dispensation in relation to planning application PA16/01850.

Agreed. Cllrs Slater/Drew.

138/16 PUBLIC PARTICIPATION.

Standing Orders were suspended for this section of the meeting. Cllrs Barrow/Forbes.

The Chair read a letter from Parishioner, Mr Lunn, who wished to comment that in the Bolster edition which reported on the public meeting for development within the Parish (17th February 2016), there had been no mention of the NDP members being in attendance or of their input at the meeting.

Cllr Slater suggested putting the minutes of the public meeting on the Parish Council website. Clerk to action.

Cllr Forbes wished to extend thanks to those members of the NDP who attended the public meeting.

Cllr Slater noted at this point that he had been present at a CALC meeting, where Lord Taylor gave a presentation and emphasised the weight and importance an NDP document carried.

Standing Orders were re-instated for the remainder of the meeting. Cllrs Slater/Barrow.

139/16 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 21ST MARCH 2016.

The minutes were approved and signed as a correct record.

Cllrs Barrow/Rodda. 3 abstentions.

140/16 MATTERS ARISING FROM THESE MINUTES NOT COVERED BY ITEMS ON THIS AGENDA.

Cllr Forbes raised the matter of 'Staff Training – Burial', minute number 116/16, noting it had not been placed on the agenda as stated. However, Cllr Clark confirmed that this would be covered at the end of the meeting, under Staffing, in closed session.

141/16 CORNWALL COUNCILLORS REPORTS.

No Cornwall Councillors were present at this meeting.

142/16 PARISH COUNCILLORS REPORTS.

Cllr Brench had been thanked by two Parishioners for the Parish Council's efforts in supporting local feeling in relation to the proposed expansion of St Agnes School and requesting a 12 month delay in approving the application in its current state. Cllr Brench had to explain to those Parishioners that Cornwall Council would not accept this deferment and the Parish Council had then, by majority, supported the Planning Officer's recommendation to approve the application with conditions attached.

Cllr Andrew, along with the Chair, had been in discussions with some residents at Trevellas who had expressed concern regarding the recent planning application (PA16/01548) for land at Shute Lane, and the lack of local canvassing.

Cllr Aston noted that he had repaired the notice board at Trevellas, for which Cllr Andrew thanked him.

Signed by the Chair of the Council on the 18th April 2016.

Cllr Rodda reminded members of the Mount Hawke 'Litter Pick' which was due to take place on Friday 8th April at 2 p.m. Cllr Rodda was also notifying the Dog Warden of this event.

28/16

Cllr Davies, along with Cllr Barrow and Cllr Duffin, had visited the Planning and Enforcement teams at Cornwall Council in order to meet officers and increase understanding of these areas. Cllr Davies noted that the day had been most interesting and informative.

Cllr Forbes informed members that he had prepared papers on three examples of poor Planning Enforcement. Cllr Forbes noted that he had expected Planning Enforcement (including the Aggi Croft case) to be on the forthcoming Network Panel agenda but it was not. Therefore Cllr Forbes proposed that he takes these directly to Edwina Hannaford, Portfolio Holder for Planning, for further investigation. (Cllrs Lovering and Bunt were assisting Cllr Forbes in providing historical information and photographs for the Aggi Croft site.)

Approved unanimously. Cllrs Slater/Clark.

Cllr Barrow had met with Cllr Duffin, Highways Manager Viv Bidgood, Mark O'Brien and Cllrs Davies and Clark to review and investigate the concerns highlighted at the last Council meeting regarding the condition of Porthtowan village. Cllr Barrow noted that she had been in contact with the Probation Service to explore Cllr Slater's suggestion. Cllr Barrow also noted that she had formed a small Working Party with Cllrs Davies and Bunt to clean the bus shelter and telephone box. Cllr Barrow informed members that there had already been a temporary repair to the bridge and other concerns were being considered.

Cllr Clark confirmed Cllr Andrew's earlier comments regarding the planning application at Trevellas, reading out a letter submitted to her by Mr Trew and highlighting his concerns.

Cllr Clark informed the Council that she would be attending the 'Litter Pick' in Mount Hawke on Friday.

Cllr Clark had received queries from Parishioners regarding the Planning Enforcement case at Aggi Croft, which was now being taken forward.

Cllr Clark also re-iterated Parishioner's concerns regarding the Higher Bal site; the associated Enforcement issues (solar panels) and the conservation area request. Clerk to write another letter to Cwll Council regarding the conservation area and Cllr Forbes to take the Enforcement concerns to the Network Panel (as above).

Cllr Bunt noted that he had contacted Cormac Solutions and requested the signs at the roundabout at the entrance to St Agnes village be cleaned.

143/16 APOLOGIES FOR ABSENCE TO BE APPROVED BY THE COUNCIL.

Apologies for absence were received and approved from Cllr Kent and Cwll Cllrs Duffin and Mitchell.

144/16 ACCOUNTS on appendix 1.

Accounts approved. Cllrs Barrow/Forbes.

Duchy Cemeterys Ltd	Interment at St Agnes Cemetery - re-open grave	103839	£390.00
Duchy Cemeterys Ltd	Interment at St Agnes Cemetery - re-open grave	103840	£390.00
EDF Energy	Unmetered supply, street lighting Oct 15 - Jan 16	103841	£292.50
C. Kalber	Cemetery maintenance March 2016	103842	£1,025.00

RECEIPTS

Car park donations	Porthtowan collection	£53.00	CAR PARKS
Rental income	Flat 17B April 2016 payment	£600.00	GENERAL
D Tresise & Sons	Plaque & vase	£70.00	BURIALS
D Tresise & Sons	Plaque	£35.00	BURIALS
Car park donations	St Agnes collection (x 4 honesty boxes)	£391.36	CAR PARKS
C Matthews			
Funerals	Burial	£1,800.00	BURIALS
D Tresise & Sons	Plaque	£35.00	BURIALS

Signed by the Chair of the Council on the 18th April 2016.

145/16 PLANNING on appendix.**146/16 SIGN – GOONOWN LANE.****CLLR LOVERING**

29/16

Proposal that land owners along Goonown Lane be approached to see if any would be willing to have width advisory notices positioned on their land.

It was decided that Cllr Lovering would approach the owners of the two properties at the entrance to Goonown Lane (before the Tennis Club) to request their permission to erect width advisory signage on their land. It was also resolved that Cllr Lovering would gather some cost and installation details and bring this information back to the next full Council meeting.

Cllrs Clark/Johns.

147/16 ST AGNES SCHOOL TRAVEL.**CLLR SLATER**

Cllr Slater re-iterated Cllr Child's original idea of creating a new car park at the back of the Whites Close development, opening up the end of Polbreen Lane. Members wished to thank Cllrs Child and Slater for their work in putting forward this suggestion for circulation.

Cllr Slater requested that once the Sustrans Officer had been appointed, they liaise with the Education Officer, Highways, Planning Dept and volunteer Parish Cllrs Slater, Clark and Bunt, whilst keeping Cwll Cllr Mitchell informed.

Item to be removed from the agenda until such time as the matter was raised again under Parish Cllr's reports.

148/16 LIBRARY/TOILET SERVICES.**CLLRS BUNT/FORBES**

Cllr Forbes noted that he had received a formal response from Cornwall Council regarding the devolution of services. Cllr Forbes further noted that this information would be discussed at the Working Party meeting on 5th April and any recommendations will be brought to the next full Council meeting.

149/16 DRIVE WAY ENTRANCE TO THE MUSEUM.**ADMIN/CLLR LOVERING**

Cllr Lovering informed the Council that he had spoken to this Council's Sexton, Mr Roberts, and Mr Kalber, the Cemetery Maintenance Contractor, who had knowledge of the site. It was noted that there was an area of St Agnes Cemetery which could not be dug for burials and noted that he had requested a costing from Mr Roberts to dig a trench and lay piping in this area to alleviate the drainage problems. The current land drains would then be adequate. Cllr Lovering had also requested a quotation from Mr Roberts to tarmac the museum driveway from the gate to the door. Information at next full Council meeting.

150/16 CHURCHTOWN TOILETS – CLEANING 2016/17.**ADMIN**

Notification that CORMAC have agreed to a 3 month contract and that an advert for a self-employed cleaner has been placed on the website.

Read and noted. It was also suggested to advertise this vacancy on Parish notice boards and in The Bolster. Cllr Forbes to take charge of this vacancy and subsequent appointment.

Further discussions would take place at the Library/Toilets Working Party meeting on 5th April.

151/16 SECTION 106 MONIES – BLACKWATER – DEVELOPMENT - LAND EAST OF GROVE FARM.

The Council has been asked to assist in identifying where the off-site contribution for Open Space could be allocated, in the event that the scheme at Land North East of Grove Farm, Blackwater be approved. The sum of £77,584 represents a combined amount of different types of open space:

1. Parks, amenity £13,179
2. Natural space £2,221
3. Public sport £48,893
4. Children's Equipped Play £8,000
5. Teen provision £3890
6. Allotments £402

Signed by the Chair of the Council on the 18th April 2016.



Please note a further option of on-site Open Space is being reconsidered. This would be the Public Open Space Officer's preferred outcome.

Cllr Doble had received comments/opinions from two residents of Blackwater, (Karen Anstice and Cheryl Marriott), which she read aloud to members.

Members then fully discussed this item and concern was expressed that should insufficient provision be able to be made within Blackwater the monies may be spent elsewhere.

However, it was agreed that the contribution should be split into thirds:

30/16

Teen Provision in Blackwater

Sport in Blackwater

Children's playing ground in Blackwater

With the sum involved the Council hoped that consideration could be given to purchasing an appropriate area of land within the village.

Cllr Rodda raised as to whether Public Open Space monies could be spent on employing a Play Co-ordinator under the heading of Teen Provision.

Cllr Doble to form a working party with Blackwater parishioners.

Agreed unanimously for the Clerk to write to Mr Wallace, detailing the points raised and also seek clarification of Open Space position. Cllrs Doble/Forbes.

152/16 EMERGENCY PLAN.

CLLR CHILD

Copy of plan previously circulated to all members for consideration of adoption.

Cllr Child requested three Parish Councillors take on the Emergency Plan's Co-ordinator's role. Cllrs Clark, Aston and Forbes agreed to undertake this role and Cllr Child agreed to maintain his involvement until the project was complete. Cllrs Forbes/Aston.

It was unanimously resolved to adopt the Emergency Plan and to record member's thanks to Cllr Child and the Working Party. Cllrs Clark/Forbes.

153/16 PLANNING POLICY – AMENDMENT.

CHAIRMAN

Proposal that an amendment is made to the agreed Council Planning Policy in regard to "difference of opinion between the Planning Case Officer and St Agnes Parish Council".

Suggest that it be added that:

Councillors responding to the Agree/ Agree to Disagree/ Disagree email sent out on certain applications should provide a reason for their decision and copy in all members, so that each Councillor is aware of how others have decided.

The amended decision (if any) to be noted and recorded at the next available meeting.

Cllr Clark informed members that she had contacted six other Parish Councils to establish their policy in these situations and all those who responded did so in a similar manner as this Council (emails – 5 day protocol).

Some members expressed serious concern that it could be considered 'unlawful' and 'undemocratic' when a public vote had already occurred and further email discussion was taking place, following an email request from the Cwll Council Planning Officer to advise of a difference of opinion.

Cllr Lovering had contacted Illogan Parish Council and noted that the Clerk there requested an extension of time and did not conduct email discussion with members.

Cllr Slater suggested a longer consultation period of possibly 15, instead of 5 days.

The Chair summed up the deliberations by confirming that it was necessary to obtain expert advice on this matter and had contacted Head of Planning, Phil Mason. The Clerk had also contacted Sarah Mason, of CALC, for information, who was yet to respond.

This item would be carried over to the next full Council agenda and members were encouraged to carry out any additional research in the meantime.

Due to matters still to be discussed, the meeting was extended to 9.40 p.m. Cllrs Slater/Barrow.

154/16 BOLSTER ITEMS.

Signed by the Chair of the Council on the 18th April 2016.



Public toilets - cleaner vacancy.
NDP contribution to February public meeting.
Is your dog chipped?
Allotment vacancies.

155/16 EXCLUSION OF PRESS AND PUBLIC.

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council are invited to RESOLVE that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason – Discussion regarding staff.

31/16

Resolved. Cllrs Doble/Rodda.

156/16 STAFFING.

CHAIRMAN

Following an allegation made against Mrs Tippett at the last full Council meeting by the Chair of the Staffing Committee, Cllr Clark requested Cllr Lovering substantiate this allegation due to Mrs Tippett emphatically denying it and wishing it to be investigated. Cllrs Lovering and Brench noted that they would provide signed statements from members serving on the Parish Council at the time of the said allegation. However some Cllrs were concerned this was hearsay and questioned why this matter was not addressed at the time it was said to have occurred.

Held in abeyance.

There being no further business the meeting closed at 9.37 p.m.

Signed by the Chair of the Council on the 18th April 2016.

