



St. Agnes Parish Council

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March 2016

23/16

Minutes of St. Agnes Parish Council meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 21st March 2016. Minuted by C. Callaway.

PRESENT: Mrs Clark (Chair) S. Herman – Clerk to the Council.
Mrs Barrow (Vice – Chair)
Mrs Davies, Mrs Rodda, Mr Aston, Mrs Andrew, Mr Johns, Mr Bunt, Mr Slater, Mr Child, Mr Brench, Mr Lovering.

ABSENT: Mr Drew, Mr Forbes, Mr Kent, Mrs Doble.

110/16 DECLARATIONS OF INTEREST.

None received.

111/16 REQUESTS FOR DISPENSATION.

None received for items on this agenda.

112/16 NDP UPDATE.

Presentation of Local Landscape Character Assessment by Mrs June Crossland and approval of costs. Mrs Crossland attended the meeting on behalf of the NDP's Steering Group (Landscape Focus Group 2) and gave a presentation on the benefits of a Local Landscape Character Assessment, which would be a robust, evidence based investigation undertaken by volunteers at a local level. Mrs Crossland explained that a series of training workshops and meetings would be organised for the volunteers. After obtaining 3 quotations from Consultants to carry out the required brief, the Consultant selected as the most reasonable, was Mr Geoff Pring at a fixed cost of £2,860. An application to Locality for funding the project is being prepared. Members approved the cost of £2860 in order for Mr Pring to carry out the necessary LLCA brief. Cllrs Slater/Rodda.

Mr Paul Bateman, Planning Agent, noted an appeal decision from another Parish that may affect the LLCA policy and suggested that the NDP document should not be too prescriptive i.e the NDP must be in accordance with the National Planning Policy Framework.

113/16 PUBLIC PARTICIPATION.

There were no members of the public who wished to speak at this point of the meeting.

114/16 MR J MATTHEWS – WHEAL KITTY DEVELOPMENT – PRE PLANNING.

Mr Matthews attended the meeting to seek the Parish Council's views on a possible small development of four dwellings (one affordable) at Wheal Kitty prior to submitting the full application. Cllrs Child and Lovering noted that the proposed development would be on agricultural land and Cllr Lovering expressed concerns regarding the access at Wheal Kitty Lane.

115/16 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7th & 14th MARCH 2016.

Both sets of minutes were approved and signed as a correct record.

Cllrs Barrow/Aston.

116/16 MATTERS ARISING FROM THESE MINUTES NOT COVERED BY ITEMS ON THIS AGENDA.

Cllr Slater raised the issue of 'Staff Training – Burial', minute number 107/16 of 7th March meeting, informing members that Administrative Assistant, Mrs Tippett, had again requested Council approval to attend the Burial course in Saltash in April, along with Mrs Callaway. Cllr Lovering stated that Cllr Doble had checked the course content and had confirmed that Mrs Tippett had already attended a similar course. Cllr Lovering stated that Mrs Tippett had not completed the full day on a previous course she had attended and had gone shopping instead. Cllr Lovering noted that the request should have been considered by the Staffing Committee and wished to raise the matter at their next Committee meeting. Item for next full Council agenda.

117/16 CORNWALL COUNCILLORS REPORTS.

Signed by the Chair of the Council on the 4th April 2016.

Secker

Cornwall Councillor Mitchell had been in contact with planning Senior Development Officer, Chloe Pitt, regarding the proposed expansion to St Agnes School, noting that she was minded to approve the planning application. Cwll Cllr Mitchell would keep the Parish Council informed.

118/16 PARISH COUNCILLORS REPORTS.

Cllr Barrow stated that the next NDP meeting would take place in the Parish Rooms, St Agnes, on 13th April 2016.

Cllr Barrow also noted that a full planning application had now been submitted for a small development at Coast Road, Porthtowan. CAD Architects had attended a previous Council meeting to present the proposals. Cllr Rodda advised that there would a 'Litter Pick' event in Mount Hawke on 8th April in the afternoon, which Cwll Cllr Duffin and Clean Cornwall were involved with. Cllr Rodda had also spoken to the local Dog Warden about this event.

Cllr Rodda informed members of inconsiderate parking at Mount Hawke School, noting that the matter was becoming worse as cars were now parking in the bus area.

Cllr Aston apologised for forgetting his car park honesty box collection duty last week.

Cllr Aston had met with a land developer regarding a site in Mount Hawke.

Cllr Andrew noted the badly weather-damaged path across the ford at Blowinghouse (on St Agnes side). Cwll Cllr Mitchell agreed to investigate this matter.

Cllr Johns noted that he had attended the flats at Chegwyn Gardens following reports of a caravan sited there and had helped to amicably resolve the situation.

Cllr Johns had received correspondence from Mr Bent from Wheal Friendly, who would be submitting a full planning application in due course.

Cllr Johns expressed his thanks to the Clerk for her help in assisting St Agnes receive 150 free no waiting cones, which he will be responsible for administering in the future.

Cllr Slater had been in contact with Highways Manager, Viv Bidgood, regarding access problems at Goonown Lane and noted that Mr Bidgood could provide a width restriction sign, but the cost to site would be approx £5000. The Clerk explained that the high price was due to Traffic Regulations/legal requirements. Cllr Lovering expressed concern over the cost and requested an agenda item for the next meeting, proposing locally organised advisory notices be positioned on privately owned land along Goonown Lane.

Cllr Slater noted the difficulty the Parish Minibus had in turning around in Trenithick Estate, Mount Hawke, due to cars parking in the turning areas and noted that emergency vehicles would have equal difficulty. Cllr Rodda suggested 'restricted parking' signs on the road but the Clerk advised that this could set a precedent for parking in other estates in the Parish and that it was the Residents Association's responsibility to monitor.

Cllr Lovering reported that he had heard nothing further regarding the Enforcement case at Aggie Croft and the resident was now operating a business there. Cwll Cllr Mitchell advised Cllr Lovering to email the Chief Enforcement Officer, Alan Mason, with this information, along with Google Earth pictures supplied by Cllr Bunt. Cllr Clark would be attending the Mount Hawke 'Litter Pick' which had come about as a result of a letter to her from a concerned resident, Mrs Boeck. Cllr Clark also advised that she with other ward members had met with the developer.

119/16 APOLOGIES FOR ABSENCE TO BE APPROVED BY THE COUNCIL.

Apologies for absence received and approved from Cllrs Drew and Forbes and Cwll Cllr Duffin. Absences noted from Cllrs Kent and Doble.

120/16 ACCOUNTS.

Accounts approved. Cllrs Barrow/Rodda.

Duchy Cemetery's

Ltd	Interment of ashes at Mount Hawke Cemetery	103827	£65.00
Cormac Solutions	Cleaning charges for Churchtown P.Cs for February and March 2016 @ £348 each	103828	£696.00
S Herman	March 2016 salary	103829	
A Tippet	March 2016 salary	103830	
C Callaway	March 2016 salary	103831	
HMRC	March 2016 payment	103832	

Signed by the Chair of the Council on the 4th April 2016.



Cwll Council - Pension contribs.	March 2016 payment	103833	
Concorde Copiers	Quarterly charges - colour & black/white copies used	103834	£185.69
M Bunt	Reimbursement for payment to Amazon for 10 DL leaflet dispensers for NDP	103835	£15.99
			NDP BUDGET
Mithian Institute	Hire of hall on 10/2/2016 for NDP meeting	103836	£20.00
			NDP BUDGET
Print out printing	Full page ad in The Bolster - March 2016 issue	103837	£72.00
M Dalby	Cutting of Open Spaces as per contract - 1 cut (Feb)	103838	£210.00

121/16 PLANNING on appendix.

122/16 LEASE OF BLACKWATER PLAYING FIELD.

CLLR DOBLE

Consideration of conditions, if any, that should be attached to lease should Blackwater Trust wish to surrender. It was unanimously decided that a condition in the terms would be that the Parish Council had the right to demand Blackwater Playing Field be returned as an empty field should the Trust wish to surrender the lease, unless otherwise negotiated at that time.

Cllrs Bunt/Rodda.

123/16 ST AGNES SCHOOL TRAVEL.

CHAIRMAN

Cllrs Slater and Child informed members of their idea/suggestion to alleviate the traffic problems from the proposed school expansion, by creating a new car park at the back of the Whites Close development and opening up the end of Polbreen Avenue. Cllr Slater noted that the car park could potentially hold 40 – 50 cars and pedestrians could walk around the either the West or East side of the car park to the school. Cllr Slater explained that he would contact Bert Biscoe, Cornwall Council's Portfolio Holder for Transport, to explore the idea.

124/16 WEST KITTY – PARKING.

CLLR LOVERING

Cllr Lovering informed members that there was no further information regarding this item, as Viv Bidgood had noted he would consider this site in the forthcoming review schedule.

Remove from agenda.

125/16 LIBRARY/TOILET SERVICES.

CLLRS BUNT/FORBES

Cllr Bunt noted that this item was ongoing as a written response from Cornwall Council was still outstanding. Cllr Bunt also stated that Cornwall Council would continue to finance the public toilets for the interim period.

126/16 TRELAWNEY CAR PARK TOILETS.

Notification from Mr C Benney (Cornwall Council) that CORMAC have been instructed to carry out repairs to the toilets and therefore, request that the Parish Council complete on the lease, regularise the position of Aggie Cycles and complete the sub lease to begin to recoup an income from the rent from April 2016.

Members unanimously resolved for the Clerk to write to Mr Benney, requesting that Cornwall Council liaise directly with Mr Roberson (Aggie Cycles) as regrettably, the Parish Council no longer wished to act as an intermediary and enter into a lease agreement with Cornwall Council. Cllrs Barrow/Clark.

127/16 DRIVE WAY ENTRANCE TO THE MUSEUM.

ADMIN/CLLR LOVERING.

Cllr Lovering noted that he was still in the process of obtaining an estimate from Mr Carlyon. Clerk to request Mr Radcliffe liaise directly with Cllr Lovering regarding this matter.

128/16 SAND AT PORTHTOWAN.

CLLR BARROW

At present the pavements are impassable, the roads are almost impassable and with the Easter Holidays nearly upon us, request that something is done to improve the accessibility and appearance of the village.

Signed by the Chair of the Council on the 4th April 2016.



Cllr Barrow presented photographs depicting the poor state of Porthtowan village to the Council. Members recommended local involvement and Cllr Slater suggested ward members/locals contact the Probation Service for Community Service workers to assist with the problem.

It was decided that the Clerk should write to Cornwall Council highlighting this Council's grave concerns about the condition of Porthtowan village, noting that the Parish Council support the Porthtowan Beach Management Group. Copy to Cllr Duffin.

129/16 PUBLIC MEETING BLACKWATER.

FROM PREVIOUS MEETING

Suggestion that Cllr Doble may like to organise a public meeting within her ward.
Held in abeyance due to Cllr Doble's absence from this meeting.

130/16 CHURCHTOWN TOILETS – CLEANING CHARGES 2016/17.

ADMIN

Notification that the annual charge will be £6363.44. The cost includes cleaning, all consumables and opening and locking.

The Clerk noted a 50% increase in cost from last year.

Cllr Bunt informed members that, included in the cleaning charges, was the cost of opening up and locking the toilets, which staff at the NISA store had agreed to do for free.

It was resolved to advertise the cleaning post to self-employed locals and to notify CORMAC Solutions that this Council request a renewal of the cleaning contract on a month-to-month basis, or for just 3 months, while an alternative was being sought. Cllrs Clark/Brench.

131/16 NEIGHBOURING PARISH CONSULT – EXTINGUISHMENT OF PART OF PROW 309/26.

Cornwall Council has received an application to extinguish part of the footpath at Acland Farm in the Parish of Kenwyn. Neighbouring Parish informal consult.

Details read and noted. 'No Comment' to be submitted. Cllrs Lovering/Slater.

132/16 ANNUAL PARISH MEETING

CHAIRMAN

Request by the Chairman, that being a Mount Hawke ward member, consideration is given to holding the APM at the Chapel, Mount Hawke this year.

Proposal approved. Cllrs Clark/Bunt.

133/16 MEMORIAL UPDATE.

Notification that due to bad weather, only a couple of memorials which required working on, had been picked up and taken back to the yard, before being reinstated.

Read and noted.

134/16 APPEALS COMMITTEE.

Notification that Cllr Clark, upon recommendations from South West Councils and Cornwall Association of Local Councils, has formally resigned from the Staffing Appeals Committee.

Read and noted.

135/16 BOLSTER ITEMS.

Sand in Porthtowan village.

Pot holes.

Annual Public Meeting in Mount Hawke.

Mount Hawke Litter Pick.

St Agnes School proposed expansion.

There being no further business the meeting closed at 9.30 p.m.

Signed by the Chair of the Council on the 4th April 2016.

