



St. Agnes Parish Council

Office Number:- 01872 553801

Burial Number:- 01872 553588

Email:- clerk@stagnesparishcouncil.co.uk

www.stagnesparishcouncil.co.uk

JUNE 2016

57/16

Minutes of St. Agnes Parish Council meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 20th June 2016. Minuted by C. Callaway.

PRESENT: Mrs Clark (Chair) S. Herman – Clerk to the Council.

Mrs Barrow (Vice – Chair)

Mr Forbes, Mrs Davies, Mrs Rodda, Mr Aston, Mr Bunt, Mr Johns, Mrs Andrew, Mr Child, Mr Brench, Mr Slater, Mr Lovering.

ABSENT: Mr Drew, Mrs Doble, Mr Kent.

257/16 DECLARATIONS OF INTEREST.

None received.

258/16 REQUESTS FOR DISPENSATION.

None received for items on this agenda.

259/16 PUBLIC PARTICIPATION.

There were no members of the public who requested to speak at this point of the meeting.

260/16 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 6th JUNE 2016.

The minutes were approved and signed as a correct record.

Cllrs Barrow/Forbes. 8 in favour and 5 abstentions.

261/16 MATTERS ARISING FROM THESE MINUTES NOT COVERED BY ITEMS ON THIS AGENDA.

None raised.

262/16 CORNWALL COUNCILLORS REPORTS.

Cornwall Councillor Joyce Duffin provided members with some Schools Admissions information; 34 children from the local catchment area had been accepted into Mount Hawke Academy for September 2016.

Cwll Cllr Duffin further informed members that at an event at County Hall, it was noted that the 'Pupil Place Planning Strategy' would be in place until 2020. At the same event, it was noted that with regard to the 'Coastal Access Strategy', Natural England were looking to provide a coastal footpath around the entire country. As Cornwall already had the S.W.C.P, it was more a case of looking for diversions where the path had been affected by landfalls.

Cwll Cllr Duffin also informed the Council that:

- On 21st June 2016 at 10 a.m at City Hall, Truro, there would be a live webcast housing update, following an ongoing Cwll Council housing review. There would also be an update on the Cornwall Local Plan, which had been favourably received by the Inspector.
- There would be a meeting regarding the new development, Atlantic Heights, in Porthtowan on Monday 27th June from 3.30 – 7 p.m at Porthtowan Village Hall (affordable housing).
- The planning application for the Towan Valley development in Porthtowan had now been submitted.
- She had attended the Mount Hawke AGMs of the Millennium Green Trust and the V.C.A.
- A plan had been formulated for Porthtowan Play Park following an assessment of the Park by Cwll Council's Public Space Officer, Donald Martin, and an Officer from CORMAC, where it would be rotavated twice per year and monthly checks would be carried out by the Village Hall Committee. Funding for the park had already been applied for (noted by Cllr Barrow) and further funding could also be available from Cwll Cllr Duffin's Community Chest.
- Devolution Funding availability was raised at the Community Network group meeting to promote awareness.

The Chair requested Devolution Funding be placed on the next full Council agenda due to its relevance to this Council.

Signed by the Chair of the Council on the 4th July 2016. *Seclah*

263/16 PARISH COUNCILLORS REPORTS.

58/16

Cllr Slater noted that he would be attending the first travel liaison meeting with Sustrans on 23rd June in the Parish Rooms, where the School Travel Plan would be discussed.

Cllr Slater requested that the Pole Hill site, which had recently been strimmed down by Cllr Bunt, be placed on Mr Herman's contracted 'cutting list'. Clerk to action.

Cllr Slater had attended the Local Improvements Committee meeting, where he noted that the LIC were not in favour of working with the Parish Council regarding their car park and Reppers Coombe car park.

Cllr Slater had also attended the recent North Coast Cluster Group meeting, noting that the running costs of the public toilets in Newquay had cost the Town Council less than they had anticipated from Cwll Council's projections. (10% of their costs had already been reclaimed.)

Cllr Child had received 2 complaints from allotment holders regarding the contents of the letters sent out requesting action to be taken on their plots.

Cllr Child also noted outstanding cases of Japanese Knotweed at Lawrence Road. Clerk to chase.

Cllr Lovering had received a complaint from a lady who has horses in the field adjacent to the Mithian allotments site and had stated that bottles from the site had been thrown over the hedge into the field. Clerk agreed to write to allotment holder alleging what was happening and request it ceases.

Cllr Andrew informed members that the building which had caused concern to local resident, Mr True, was now up for sale.

Cllr Andrew also asked that the directional signpost at Barkla Shop, be cleared of overgrown vegetation. Clerk to request action.

Cllr Bunt informed members that a covert speed recording exercise in Trevaunance Road had been undertaken. Results to be shared with the Council when they had been produced.

Cllrs Aston and Rodda had attended the Mount Hawke Millennium Green and the V.C A. AGMs.

Cllr Rodda reminded members of the Mount Hawke 'litter pick' and 'bus shelter clean' at 6 – 8 p.m tomorrow.

Cllr Davies noted that the Local Landscape Character Assessment study for the NDP was almost complete.

Cllr Davies had attended the NDP Steering Group meeting and the Porthtowan Beach Management Group's meeting, where the suggestion for the Group to work with the Village Hall Committee was welcomed. Mr Bynoth had organised a successful volunteer day to clean/tidy around the Village Hall and another volunteer day was planned.

Cllr Barrow had attended the Porthtowan Beach Management Group's meeting on 9th June, as detailed by Cllr Davies.

Cllr Clark confirmed 4 areas around St Agnes Beacon where Japanese Knotweed was present and had reported it to Cwll Council.

Cllr Clark had also attended the Community Network meeting, where Cwll Council's Housing Development Officer, Nick Marsden, spoke on Affordable Housing.

264/16 APOLOGIES FOR ABSENCE TO BE APPROVED BY THE COUNCIL.

Apologies for absence received and approved from Cllrs Doble and Drew.


As there had been no contact from Cllr Kent, the Chair requested that the Clerk contact him to establish if all was well.

265/16 ACCOUNTS.

Accounts approved.

Cllrs Slater/Barrow.

| | | | |
|----------------------|--|--------|---------|
| Duchy Cemetery's Ltd | Interment of ashes @ St Agnes Cemetery | 103906 | £65.00 |
| Concorde Copiers | Black & white/colour copies and printing - Quarterly | 103907 | £279.35 |
| Viking | 2nd class stamps, pens/pencils, post its, coffee/coffee mate etc | 103908 | £195.71 |
| S Herman | June 2016 salary | 103909 | |
| A Tippet | June 2016 salary | 103910 | |
| C Callaway | June 2016 salary | 103911 | |

Signed by the Chair of the Council on the 4th July 2016. 

| | | | |
|-------------------|---|--------|-------------------|
| HMRC | June 2016 payment | 103912 | 59/16 |
| Cwll Council - | June 2016 payment | 103913 | |
| Pension contribs. | | | |
| M Bunt | Reimbursement for payment for fuel re collection of | 103914 | £24.66 |
| | Housing Needs Survey from Tiverton re NDP | | NDP BUDGET |
| Printout Printing | Reprint of x 1500 survey u leaflets re NDP | 103915 | £300.00 |
| | | | NDP BUDGET |
| Pring Associates | 50% payment Landscape Character Assessment work for NDP | 103916 | £1,430.00 |
| | | | NDP BUDGET |

RECEIPTS

| | | | |
|--------------------|---|---------|------------|
| Car park donations | St Agnes collection (x 3 honesty boxes) | £313.92 | CAR PARKS |
| Car park donations | Porthtowan collection | £125.00 | CAR PARKS |
| M Carveth | Burial (re-open) | £500.00 | BURIALS |
| M Carveth | Interment of ashes | £350.00 | BURIALS |
| D Tresise | Plaque & vase | £70.00 | BURIALS |
| Parishioner | Inscription | £25.00 | BURIALS |
| Parishioner | Ashes plot - plaque only | £250.00 | BURIALS |
| Western Power | Wayleave payment advice (St Agnes & Mt Hawke) | £42.93 | GENERAL |
| Parishioner | Upsizing to full plot @ Mithian Allotments (Deposit & pro rata lease) | £35.41 | ALLOTMENTS |

266/16 PLANNING on appendix.

Following member's consideration of the planning applications on the appendix, the Chair noted a time sensitive Planning Committee notification regarding PA16/02570 (Mr Stirrup, Mount Pleasant Eco Park). Strategic Planning Committee meeting on 30th June 2016 at 10 a.m at County Hall, Truro.

267/16 LIBRARY/TOILET SERVICES/ CHURCHTOWN TOILETS.

Confirmation requested from Anne McSeveny (Devolution Manager C.C) that this Council will be progressing its expression of interest.

A further 'in principle' agreement that this Council will be progressing with the outline plans submitted for taking on the running of library service to be sent.

It was unanimously agreed that this Council would be progressing its expression of interest and further the devolution of the library plans, in principle.

Cllrs Forbes/Bunt.

Cllr Forbes confirmed that he intended to propose to the Working Party that Breakers Café and Mrs Blunsdon (beach owner) took on the responsibility for maintaining the area where they stored their waste bins in Trevaunance Cove.

Cllr Forbes noted that, with regard to the toilets, no further progress had been made with cleaning contracts and TUPE, despite many requests for a definitive statement from Cornwall Council and CORMAC. A lengthy debate regarding TUPE ensued and Cllrs Bunt and Slater suggested that the Clerk contacts Newquay Town Council for advice to resolve TUPE issues.

Standing Orders were suspended to permit Cwll Cllr Duffin to speak. Cllrs Bunt/Slater.

Cwll Cllr Duffin agreed that this Council had been waiting a considerable time for a response/resolution to TUPE issues and confirmed that she had emailed Cwll Council officer, Paul Masters, who could progress this matter. Cllr Lovering suggested consulting an independent solicitor if Cwll Council did not provide adequate clarification.

Signed by the Chair of the Council on the 4th July 2016. *Seclah*

Standing Orders were reinstated for the remainder of the meeting. Cllrs Forbes/Slater.

60/16

268/16 DRIVE WAY ENTRANCE TO THE MUSEUM.

CLLR LOVERING

Item ongoing. Cllr Lovering to update the Council at a later date.
Item to be removed from the agenda.

269/16 NDP UPDATE.

CLLR BARROW

Cllr Barrow reported on the NDP meeting in Porthtowan on 8th June. She noted that the Local Landscape Character Assessment was virtually complete and a meeting to discuss the results was imminent. Also it was noted that public consultations would begin in September, consisting of 5 'drop in' sessions in each ward of the Parish. These 'drop in' sessions would update the public on the Housing Needs Survey and the L.L.C.A as well as promote the NDP's main questionnaire.

Cllr Barrow informed members that she had enquired to Communities Area Manager, Guy Thomas, about further funding for the NDP. An application for funding from the Local Development Fund had been obtained and had been passed to the NDP Treasurer, Mr Lunn, for completion last week.

Cllr Barrow noted that just short of 1000 completed replies to the Housing Needs Survey had been received, which was in excess of a 27% return.

Cllr Brench commented on the Parish Plan which had been undertaken some years ago - Cllr Clark advised that the information gathered at that time was being used as reference material for the current NDP.

The next NDP meeting would take place on 6th July 2016 in Mithian.

270/16 BOLSTER ITEMS.

Devolution of library service – agreed in principle.

Japanese Knotweed – link direct to Cwll Council's online page to report cases.

NDP – main consultations/questionnaire in September 2016 (for each ward).

271/16 EXCLUSION OF PRESS AND PUBLIC.

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council has the power to RESOLVE that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.

Reason – Discussion involving staff grievance.

Resolved. Cllrs Barrow/Forbes.

The Clerk and Cllrs Barrow and Rodda (Appeals Committee) left the meeting at 9 p.m.

272/16 GRIEVANCE.

The Chair acknowledged that this matter had taken some time to find an appropriate panel to hear the grievance.

Cllr Child questioned why the grievance policy in this Council's Standing Orders had not been followed.

Cllr Brench commented that a meeting with the Staffing Committee, excluding the member who the grievance was against, could have taken place earlier.

Cllr Clark informed the Council that independent advice had been sought from South West Councils. A meeting had been arranged for the morning of 6th July 2016, when Ian Morgan and a note-taker from South West Councils would visit the Parish Rooms to assist the Staffing Committee with hearing the grievance.

There being no further business the meeting closed at 9.20 p.m

Signed by the Chair of the Council on the 4th July 2016. 