



St. Agnes Parish Council

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February 2016

14/16

Minutes of St. Agnes Parish Council meeting held in the Parish Rooms, 17 Vicarage Rd, St. Agnes, at 7.30 p.m. on Monday 15th February 2016. Minuted by C. Callaway.

PRESENT: Mrs Barrow (Acting Chair)

Mr Forbes, Mrs Davies, Mr Kent, Mr Aston, Mr Bunt, Mr Child, Mr Johns, Mr Drew, Mr Slater, Mrs Doble, Mr Lovering, Mr Brench.

ABSENT: Mrs Clark (Chair), Mrs Andrew, Mrs Rodda and Mrs S. Herman - Clerk to the Council.

66/16 DECLARATIONS OF INTEREST.

Cllr Drew – planning application PA16/00713.

Cllr Child – planning application PA16/00053.

67/16 REQUESTS FOR DISPENSATION.

None received for items on this agenda.

68/16 PUBLIC PARTICIPATION.

Standing Orders were suspended for this section of the meeting. Cllrs Aston/Forbes.

Mr Mark Dawes and Ms Sally Jones, of CAD Architects, attended the meeting and addressed members to present details of a proposed small residential development along Coast Road, Porthtowan and provided visual handouts and site plans. Mr Dawes explained that the proposal contained the formalisation of the current footpath which would run from the village to the coastal path, as well as to site a landmark (possibly in granite/brass) to state the features of this World Heritage Site. He noted that they were looking for a new access road to the site and were carrying out driving speed surveys to assist with this.

Cllr Davies noted that a previous planning pre-application for the site from 2013 did not receive a favourable response from the planning officer, who stated that the location would “not be appropriate for residential development”.

Mr Dawes informed members that they were intending to submit a full planning application in due course and members noted that the Parish Council would provide a consultee response at that time.

Architect, Mr Robbie Walton of the NDP’s Housing Focus Group, attended the meeting to clarify some points in relation to the draft Housing Survey which had recently been circulated to members for their comments. Mr Walton noted that the survey had been based on Cwll Council’s Affordable Housing Template and all observations/questions raised would be considered in order to make the survey clearer.

Standing Orders were reinstated for the remainder of the meeting. Cllrs Forbes/Aston.

69/16 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 1st FEBRUARY 2016.

The minutes were approved and signed as a correct record. Cllrs Slater/Bunt.

70/16 MATTERS ARISING FROM THESE MINUTES NOT COVERED BY ITEMS ON THIS AGENDA.

Cllr Brench noted that a payment to Viking for office stationery was not listed on the Accounts schedule at the last meeting but was included on the minutes, item 53/16. Cllr Brench checked the invoice and requested an up to date Accounts schedule for approval at every meeting to avoid inaccuracies.

Regarding item 47/16 of the last meeting, Cllr Forbes suggested a drainage study, jointly funded by Chacewater and St Agnes Parish Councils in view of flooding issues. Members requested the Clerk contact Chacewater P.C’s Clerk to suggest this and request any other ideas.

Signed by the Chair of the Council on the 7th March 2016.

Cllr Forbes also asked for updates on the Higher Bal conservation area application and the progress to the repairs to the damaged wall in Trelawney Car Park (item 49/16 of previous meeting). Clerk requested to bring members up to date via email.

15/16

71/16 CORNWALL COUNCILLORS REPORTS.

Cwll Cllr Joyce Duffin confirmed that the Mount Hawke free school bus from Porthtowan would now continue to run.

Cwll Cllr Duffin had attended the Porthtowan Beach Management Group's recent meeting where it was noted that the Blue Flag Award for Porthtowan Beach had been applied for and the Coastal Community fund would be financing works to the slipway.

Cwll Cllr Duffin noted that there would be a full Council meeting of the Cabinet on 16th February. A 1.97% rise in Council Tax was planned and a further 2% increase could be applied to go towards Adult Social Care.

Cwll Cllr Duffin also informed members of an imminent meeting to discuss the proposed road closure in Chacewater in July 2016 to carry out necessary works. Cwll Cllr Duffin to keep the Clerk informed. Cllr Doble requested to be notified as soon as definitive information received.

72/16 PARISH COUNCILLORS REPORTS.

Cllr Slater reminded members of the public meeting regarding development in the Parish, on Wednesday 17th February. Stationery to be provided by the Parish office.

Cllr Drew noted some large potholes in the road opposite Dental Precision in St Agnes. Other Cllrs also expressed concern regarding potholes along Teagle Straight and in Blackwater. Clerk to contact Cornwall Highways to address these as soon as possible.

Cllr Johns requested all members and the Parish office use his new email address in future.

Cllr Bunt attended the recent Library/Toilets meeting, along with Cllr Forbes (details to be reported later under individual item).

Cllr Forbes had attended the North Coast Cluster Group meeting, as had Cllr Slater, noting that due to problems on the crossroads at Holywell Bay, along the A3075, a solution (probably a roundabout) would be provided by 2020. Cllr Forbes noted that there was also a discussion regarding sustainable drainage.

Cllr Forbes had attended the Network Panel meeting and confirmed that the three Enforcement papers he had prepared were ongoing and would be on a future Network Panel agenda. Cllr Forbes confirmed that the proposed upgrade to the stretch of the A30 between Chiverton Roundabout and Carland Cross was also debated.

Cllr Doble informed members that following the recent heavy rain, some properties in Blackwater had been damaged, noting the Post Office was particularly affected by the flooding. Cllr Doble had contacted Cwll Cllr Mitchell, who was investigating funding options available. Clerk to alert Cwll Highways to the residual debris on the road caused by the flooding.

Cllr Davies noted numerous, positive discussions at the Porthtowan Beach Management Group's meeting, which she attended with Cllr Barrow. Cllr Davies informed members that a new marine graded cement ramp would be instated by April to improve access to the beach.

Cllr Barrow noted that she would be contacting Simon Deverill, Cwll Council Consents and Enforcement Officer, regarding concerns from Porthtowan resident, Mr Peter Johns (Garage), about a wall which was falling into the stream.

73/16 APOLOGIES FOR ABSENCE TO BE APPROVED BY THE COUNCIL.

Apologies for absence were received and approved from Cllrs Clark, Andrew and Rodda and Cwll Cllr Pete Mitchell.

74/16 ACCOUNTS.

The accounts were approved. Cllrs Brench/Forbes.

Cllr Doble raised a small query regarding the annual payment to N.A.M.M, which Cllr Lovering addressed.

C Kalber	Cemetery maintenance for January 2016	103802	£1,025.00
Cory			
Environmental	Emptying of dog bins for January 2016	103803	£66.72

Signed by the Chair of the Council on the 7th March 2016.



B White	Accounting tasks for January 2016	103804	£250.00	
B White	Preparation of 2016/17 Budget/Precept & attendance at meetings	103805	£230.00	
S Herman	February 2016 salary	103806		16/16
A Tippet	February 2016 salary	103807		
C Callaway	February 2016 salary	103808		
HMRC	February 2016 payment	103809		
Cwll Council - Pension Fund Duchy Cemeterys Ltd	February 2016 payment	103810		
	Interment at St Agnes Cemetery (re-open grave)	103811	£390.00	
NAMM 2016	Corporate Associate Membership Subscription	103812	£246.00	
Porthtowan Village Hall	Hire of village hall for NDP steering group meeting 13th January 2016	103813	£15.00	
C. Council	St Agnes Parish Open Spaces Study as agreed	103814	£623.95	

NDP BUDGET

RECEIPTS

Car park donations	Porthtowan collection	£10.00	CAR PARKS
Car park donations	St Agnes collection - x 4 honesty boxes	£75.42	CAR PARKS
M Carveth	Burial	£500.00	BURIALS
M Carveth	Burial	£500.00	BURIALS
D Tresise	Inscription	£25.00	BURIALS

75/16 PLANNING on appendix.

76/16 OPEN SPACES.

CLLR DOBLE

Cllr Doble noted that she had liaised with Cllr Clark and it was then decided to send off the questions and comments to Mr Wallace about the content of his report.
Cllrs Child/Davies.

77/16 EMERGENCY PLANNING.

CLLR CHILD

Reminder of the Working Party meeting date – 24th February 2016.
Read and noted.

78/16 LIBRARY/TOILET SERVICES.

CLLRS BUNT/FORBES

Cllr Forbes updated members following the meeting on Friday 12th February and stated that Cwll Council were updating the spreadsheet they produced on costs and income from the car parks, library and toilets, in response to the queries that he and Cllr Bunt had raised with them. Further, Cwll Council were preparing an explanation as to the process (and timescales) involved that the Parish Council would need to follow in the event of the devolution of these services. Working Party meeting arranged for 1st March 2016 at 10 a.m in the Parish Rooms, by which time the documents from Cwll Council should have been received and circulated. It was suggested that a single item Extraordinary Meeting would be called when the decision was required from full Council as to the devolving of these services.

Cllr Forbes also noted that if the recommended devolution package was approved by the Parish Council, car parks and toilets may be devolved in June 2016 and the library in April 2017.

Signed by the Chair of the Council on the 7th March 2016.



Cllr Forbes also asked members to consider whether there should be charging equipment installed in the toilets, as Cwll Council had requested this information back. Following a lengthy debate, it was resolved that, should the toilets be devolved to the Parish Council, members did not want a charging mechanism installed. Cllrs Lovering/Kent.

79/16 EXEMPT BUSINESS.

CLLR CHILD

Reminder of the Working Party meeting date - 2nd March 2016 at 7.00 p.m.
Read and noted.

80/16 GOONOWN LANE – ACCESS.

CLLR SLATER

17/16

Consideration of how to prevent large vehicles using the lane.
Cllr Slater outlined the large vehicle access problems occurring along Goonown Lane and the ensuing state of the lane and the associated hedges. Cllr Slater explained that Cwll Highways officer, Mr Bidgood, had suggested a bollard to prevent access, which would prove costly, in view of the public consultation which would be necessary.
Members unanimously decided to request Cwll Highways erect a Width Restriction sign (max 5ft). Clerk to contact Cwll Highways. Cllr Kent also noted the need for the surface repair at the beginning of the lane.
Cllrs Lovering/Kent.

81/16 WEST KITTY – PARKING.

CLLR LOVERING

Consideration of parking issues.
Cllr Lovering read a letter from local resident, Di Roberts, highlighting her concerns regarding the junction of The Ope and Wheal Kitty Lane, going into Beaconsfield Road. Cllr Lovering noted that parked cars were causing difficulty for drivers turning into the junction and the Parishioner envisaged problems for emergency vehicles.
It was decided that the Clerk would arrange a meeting with an officer from Cwll Highways and Cllrs Lovering and Drew to discuss the best way forward at this site and the possibility of a small portion of the affected road area (3 car's length) to be painted with double yellow lines.
Cllrs Doble/Bunt. Unanimous.

82/16 NDP UPDATE.

CLLR BARROW

Cllr Barrow provided an update on the last NDP Steering Group meeting and noted that Mr Ben Wheeler had attended and offered to provide free GIS mapping support. Cllr Barrow also noted that the requested NDP expenditure update had been circulated to Cllrs.
With regard to the draft Housing Needs Survey and the Landscape Character Assessment document, which all members were provided with in order to provide feedback, Cllr Barrow confirmed that the Steering Group have taken all comments on board. (Largely the feedback was that some of the questions were too personal, confusing and, as Cllr Andrew had noted in her email in her absence, irrelevant.) Cllr Doble emphasised that the NDP should be aware that this was a community survey, and not a Cornwall Council survey. Cllr Johns enquired as to the cost of the survey and sending it out; Cllr Barrow to investigate this.
Cllr Barrow noted that the Housing Needs Survey would be re-evaluated and would come back before members for further discussion.
Thanks extended to Robbie Walton for his participation.
Next NDP Steering Group meeting would be held on 9th March 2016 at Blackwater.

83/16 BOLSTER ITEMS.

Potholes.
Request for joggers/runners to wear bright clothing and use the correct side of the road i.e face oncoming traffic, if safe to do so.

84/16 CHAIRMAN'S DISCRETION – PUBLIC MEETING ON DEVELOPMENT IN THE PARISH.

Cllr Lovering wished to consider the format the public meeting on 17th February should take.
Cllr Slater – Chairman.

Signed by the Chair of the Council on the 7th March 2016.



Parish Councillors and members of the NDP in attendance briefly introduce themselves, noting Ward and role.
Brief presentation from Mr Radcliffe on work of the NDP.

Inform members of the public that this would be the first of several public meetings.

Ensure all opinions and views of the public are listened to and noted, with any questions/discussions to take place at the end of the meeting.

Members to take names and make sure they respond to a member of the public, by telephone/email at a later date if necessary.

Possibility of office staff representation.

There being no further business the meeting closed at 9.29 p.m.

Signed by the Chair of the Council on the 7th March 2016.

A handwritten signature in black ink, appearing to read 'Jedeh', is written over a faint dotted line.