



## St. Agnes Parish Council Grant Request Form 2016/17

To : Parish Clerk,  
St. Agnes Parish Council, 17 Vicarage Rd, St. Agnes TR5 0TL

Organisation

Date:

We would wish the Parish Council to consider our request for a grant.

The grant is requested for:
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To the amount of:
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Amount to be met from own resources:
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Further details of intended expenditure of the grant:

**A copy of your organisations up to date accounts must be submitted with this request form**

Responsible person in relation to this request:
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Contact telephone number:
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Contact address:
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Contact Email:
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### **Grants over £100**

**Please note** that where sales or financial commitment is concerned the Council will require on completion, submission of any invoices or sales receipt incurred. Also, under the Accounts and Audit Regulations 2003, the Parish Council requests a copy of the applicant's latest set of accounts.

**Failure to supply the requested information may lead to refusal of any future requests or the return of the original grant.**

**To be returned by 21st October 2016 at the latest to enable consideration for the 2017/18 budget**

Checked/Verified by Parish Clerk	Date:
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Power under which grant can be made:
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Considered by the Council	Date/Min No.:
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Approved by Council	Date/Min No.:
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